Annex 3

Item	Meeting Date	Officer Owner	Recommendation	Estimated Progress	Progress Update
Corporate Portfolio Review Licensing	27 January 2010	Bill Lynds	Provide OSCOM with the output from any value for money review or external assessment for consideration at a future meeting.	50%	The policy team within the Chief Executive's Office are currently reviewing all licensing processes to ensure that they are undertaken with maximum efficiency. A report will be presented to OSCOM in due course.
Report of the Planning Portfolio Panel	23 March 2011	Steve Lees	In addition to the existing criteria for the use of developer contributions, officers to prepare a list of examples of the type of uses to which funds could be put for the information of parish councils.	80%	An update on progress was submitted to Cabinet on 30 October 2013
Safeguarding Children & Vulnerable Adults	12 June 2013	Dave Tasker	Recommended that Cabinet the Community Engagement Manager develop an information pack concerning safeguarding of Children & vulnerable adults for the use of Members.	95%	Member safeguarding training has been included in the members induction programme scheduled for summer 201
Animal Welfare Service	6 November 2013	Carol Ruddle	Recommended to Cabinet that a pilot scheme to promote responsible dog ownership in up to 4 parishes within the Borough be undertaken. Recommended to Cabinet that closer & more coordinated working arrangements with housing association RPs be developed aimed at reducing the number of dog related complaints Recommended to Cabinet that consideration be given to making educational programmes on animal care in general available to the public	75%	An update report to OSCOM on 3 December
Members Role in Planning	26 March 2014	Paul Jackson	That the 32 recommendations to Cabinet be considered by officers and the findings reported back to Cabinet	50%	Cabinet accepted the majority of the recommendations of the Task & Finish Panel. Reported to OSCOM on 21 January 2015
			Cabinet recommended to consider the appointment of the OSCOM Chairman by members by ballot or simple vote	50%	Report to OSCOM on 21 January 2015 deferred
Constitution Review	14 May 2014	Bill Lynds	Recommended that OSCOM hold a trial paperless meeting in anticipation of proposed changes in legislation	100%	Successful trial meeting held in July 2014

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		Recommended that the Ethics Sub-Committee consider any further update to the Constitution required to reflects that Committees responsibilities formerly held by the Standards Board for England	50%	Report to the 21 January 2015 OSCOM deferred
		Recommended to Cabinet that consideration should be given to the appointment of the Leader for one year rather than four		Cabinet did not consider this proposal viable
		Recommended to Cabinet that the Ethics Sub- Committee consider the production of a code of conduct booklet to be available before the new intake of councillors	0%	
Budget and Fees & Charges 2015/16	4 December 2014	Budget and Fees & Charges 2015/16	100%	Cabinet proposals endorsed
Waste & Recycling Operational Policies	21 January 2015	Recommended to Cabinet that the revised Operational Waste & Recycling Policies be approved	100%	Report to Cabinet 11 February 2015